

CITY COUNCIL

Nominations and Appointments

Committee

Monday, June 21, 2021
4:00 pm

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Due to the COVID-19 Emergency Declaration, the public is prohibited from attending the meeting. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on day of the meeting to allow time to print and distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register prior to the start of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 646 558 8656 US (New York)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 - Lynanne Bohn - appointment - Board of Health

4:15 - Adorelis Medina - appointment - Youth Commission - tentative

4:30 - Donald Snyder - appointment - Plumbing Board

II. Appointment Recommendations

III. Review Pending Applications Memo (see page 6), BAC Openings (see page 8) & Board, Authority, Commission Membership

IV. Next meeting date - Tuesday, July 6 at 4 pm?

Board of Health Facts

Under the Commission form of government, City Council sat as the Board of Health. After the change to the Home Rule Charter form of government, City Council created a citizen appointed Board of Health. The Board of Health is charged to enforce and uphold the laws of the Commonwealth of Pennsylvania and the City of Reading enacted for the protection of the public health, such as identify community problems; diagnose and investigate health problems and health hazards; inform, educate and empower the citizens and residents of Reading about health issues; mobilize community partnerships and take action to solve problems; and analyze and develop policies and plans that support individual and community health efforts.

Board of Health Questions for New Applicants

1. What is the purpose of the Board of Health?
2. Why are you interested in serving on the Board of Health?
3. The Board currently meets on the 1st Tuesday of every other month at 4 pm. Will you be able to regularly attend those meetings?
4. What would you like to see the Board of Health accomplish?
5. What community health related problems are you aware of?

Board of Health Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has the Board of Health done well and what could be improved upon?
3. Are there any issues that the City could assist with?
4. What types of health issues has the Board handled? And how were they resolved?
5. What types of projects or issues would you like the Board to address?

Youth Commission Facts

It is the purpose and intent of the City Council to establish a City of Reading Youth Commission [Commission]. The Commission will serve as an advisory body to the Mayor, City Council, and Managing Director on issues of interest to youth and pertaining to youth in the City of Reading. Youth and young adults are impacted by the decisions of City officials, but seldom have the opportunity to directly participate in the process. Establishment of a Commission will facilitate the participation of youth and young adults in local government, as well as provide City officials an opportunity to hear and address their ideas and concerns.

Youth Commission Questions for New Applicants

6. What is the purpose of the Youth Commission?
7. Why are you interested in serving on the Youth Commission?
8. Will you be able to regularly attend meetings?
9. What would you like to see the Youth Commission accomplish?
10. What concerns do you have?

Youth Commission Questions for Reappointments

6. Do you regularly attend meetings?
7. What has the Youth Commission accomplished?
8. What issues need to be addressed?
9. Has City leadership been responsive to Youth Commission recommendations?
10. Have conditions improved?

Plumbing Board Facts

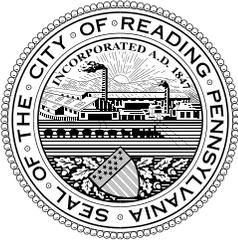
City Council adopted the International Plumbing Code and Uniform Construction Code to apply to properties in the City. This is to insure the public health, safety and welfare as they are affected by the installation. These codes govern the maintenance of mechanical systems and regulates the design, construction, material quality, erection, installation, alteration, repair, location, replacement, addition to, use or maintenance of mechanical systems in the City and providing for the issuance of permits and the collection of fees.

New Applicant Questions – Plumbing Board

1. What is the purpose of the Plumbing Board?
2. Why are you interested in serving on the Plumbing Board?
3. The Plumbing Board meets quarterly at 4:30 pm. Are you willing to dedicate time and effort to the duties of this Board?
4. What would you like to see the Plumbing Board accomplish?
5. Are you aware of any issues/problems with Plumbing installations that need to be addressed?

Reappointment Questions – Plumbing Board

1. Are you able to attending meetings consistently?
2. What issues has the Board considered during your term?
3. What has the Board done well and what could be improved?
4. Are there any issues that the City could assist with?
5. Are there any enforcement problems that you have become aware of?



MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: June 21, 2021
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Recreation Commission - *2 open seats (2 citizen members)*

- Deja Harris - appointment - additional clearances submitted
- Mark Falter Jr - appointment - additional clearances submitted - sent to Mayor Feb 2021

Citizens Initiative Commission - *11 open seats (1 per Council District; 3 at large)*

- Tonya Butler - appointment - has Mayoral approval

Youth Commission - *4 open seats (2 District 1, 2 Mayor)*

- Adorelis Medina - appointment - District 3 - has Mayoral approval
- Yohemi Familia Paredes - appointment - District 4 - has Mayoral approval
- Carlos Estrada - appointment - District 4 - has Mayoral approval
- Cesar Martinez - appointment - District 4 - has Mayoral approval

Environmental Advisory Council - *2 expired terms; 2 open seats (7 members)*

- Ralph Johnson - appointment - sent to Mayor Feb 2021
- Bryan Haag - appointment - sent to Mayor Feb 2021
- William McMahon Jr - appointment - sent to Mayor May 2021

- **Ty Wheeler** - appointment

Board of Health - *1 open seat with environmental health background; 2 open alternate seats (5 members)*

- **Lynanne Bohn** - Environmental Health position - appointment - has Mayoral approval

Plumbing Board - *2 expired terms, 1 open seat (7 members)*

- **Donald Snyder** - appointment - has Mayoral approval

Fire/Building Code Board of Appeals - *1 expired term, 2 opening seats, 2 open alternates (5 members)*

- **Michael Kautter** - reappointment - has Mayoral approval

Charter Board - *2 openings (5 members)*

- **Susan Williams** - appointment (was member in the past) - sent to Mayor May 2021

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

JUNE 21, 2021

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician			
	Board full		
Plumbing Board of Examiners Must be master Plumber			
	3 openings		
	1 application pending		
Reading HVAC Board Must have master license			
	6 openings		
Zoning Hearing Board			
			2 alternate openings
Police Civil Service Board			
			Board full
Fire Civil Service Board			
			1 opening
Board of Historical Architectural Review			
			5 openings
			Realtor & Historic District Openings & Trades Professional
Board of Trustees of the Reading Public Library			
			City positions filled

Board of Health	1 opening – Environmental Health		
	2 alternate openings		
	1 application pending		
Board of Ethics			
	Board full		
Building/Fire Code Board of Appeals	3 openings		
	2 alternate openings		
	Bldg/Trade experience		
	1 application pending		
Animal Control Board			
	3 openings		
Charter Board			
	2 openings		
	1 application pending		
Code & License Appeals Board		2 openings	
		1 alternate opening	2 alternate openings
Diversity Board			
			Board full
Pagoda Foundation			
		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES

Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
		Board full	
Reading Housing Authority			
	1 opening		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			City positions full

COMMISSIONS

Planning Commission			
	1 opening		
Shade Tree Commission			
	1 opening		
Stadium Commission			
	Board Full		
Reading Human Relations Commission			
		2 openings	
Blighted Property Review Committee			
	2 openings		

Environmental Advisory Council			3 openings
			4 applications pending
Recreation Commission			
	1 City opening		
	2 applications pending		
Audit Committee			
			Board full
Citizens Initiative Commission			
		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	2 openings – District 2 & District 4
		4 applications pending	
Downtown Revitalization P3		Positions full	1 alternate opening